



**Massachusetts Department of Public Health**  
Center for Environmental Health  
305 South Street  
Jamaica Plain, MA 02130-3597  
(617) 983-6700 (617) 983-6770 - Fax

## **Food Protection Program Policies, Procedures and Guidelines**

**Issue:** Multiple Seafood Dealers Within a Single Facility

**No:** SF-07

Two wholesale seafood dealers may occupy the same facility and utilize the same equipment and cooler if approved by the Food Protection Program. Approval for multiple users must be obtained from the Program prior to the second dealer conducting business within the licensed facility. Two seafood dealers operating within a single facility is only allowed under strict controls. The following items must be available for review by the Program:

1. Identification of the facility owner.
2. A copy of the lease agreement.
3. A floor plan of the facility, drawn to scale, which includes all equipment and sanitary facilities, i.e. hand sinks, warewash sinks, bathrooms, etc.
4. A separate floor plan of the cooler identifying space allocation for each dealer. If the cooler is used for multiple products, i.e. shellfish, finfish, etc., each product area must be clearly marked on the floor plan. Each dealer must have a minimum of 75 square feet of cooler storage space.
5. Separate HACCP plans for each dealer.
6. If dealing in shellfish:
  - Separate transaction records maintained on site by each dealer.
  - Separate dealer tags with the correct address for each dealer.

In addition the following criteria must be met:

- Only facilities in which minimal processing such as eviscerating, cutting, culling, sorting, washing, packing, etc., occurs shall be eligible for multiple tenants.
- The dealer that is sub-leasing space shall be equally responsible for all plant sanitation requirements.

If it is determined that unapproved multiple use is occurring within a facility, the dealer permits of all involved dealers may be subject to administrative action.

Shellfish firms seeking certification for the Interstate Certified Shellfish Shippers List may only locate within a facility currently certified. De-certification of any party within the facility may cause the de-certification of other firms within the facility.